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**Questionnaire for the database of projects in “Refugee and Forced Migration Studies” in Germany**

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| **Please complete one form for one project and return it to our project office:** [**fft@bicc.de**](mailto:fft@bicc.de) |
| Your data will be added to an online database. The location of your research institution will be recorded on a “research map” of Germany. Preview here: <https://www.flucht-forschung-transfer.de/map>. After your data has been published, you can review your data and request changes and updates at any time. |
| **More information about the project:** [<https://flucht-forschung-transfer.de>](http://www.imis.uni-osnabrueck.de/forschung/flucht_und_fluechtlinge/flucht_forschung_und_transfer.html) |

Projects meeting the following requirements can be added to the database:

* The project investigates processes of forced migration/displacement, refugees/asylum seekers lives and/or respective policies.
* The project undertakes research and is based on own empirical observations and/or analysis of secondary data, policies or literature.
* At least one partner organization in the project is based in Germany.
* The project has a budget (internal funds, third party funding, personal positions, scholarships, etc.).
* The project has a minimum duration of at least three months and has not been completed before the year 2011.

### Project-related Data

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| **research project’s title** | | **website of the project (URL)** |
| **English** |  |  |
| **German** |  |

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| **project type**  (Please select) | | **type of funding** (Please select) | |
|  | doctoral dissertation |  | Employment contract |
|  | habilitation |
|  | externally funded project |  | project grant |
|  | scholarship |
|  | project by the Institution |  | scholarship |
|  | other |  | other |

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| **beginning of the project** (Year-Month / yyyy-mm) | **end of the project** (Year-Month / yyyy-mm) (“open” when unknown) |
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| **project description / abstract in English (max. 600 words)** |

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| **amount of funding**  (total in Euro, German number format, e.g. 25.000 €) |  |

This Information will NOT be published, but will be used for statistical evaluation only.

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| **general theme** (Please select; more than one selection possible) | | | | | | | |
|  | forced migration (causes and processes of displacement) |  | refugee and asylum policy |  | local reception and integration |  | other |

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| **keywords matching your projects focal areas** (please select) | | **disciplines**  (please select) | |
|  | work / labour market |  | Civil Engineering / Architecture / Urban Studies |
|  | education |  | Education / Pedagogy |
|  | refugee camps |  | Anthropology |
|  | refugee law |  | Geography |
|  | causes of displacement |  | Historical Science |
|  | gender |  | Engineering / Computer Sciences |
|  | health |  | Cultural Studies / Literary Studies / Linguistics |
|  | experience of violence, trauma |  | Medical and Health sciences |
|  | borders |  | Natural Sciences |
|  | humanitarianism |  | Philosophy and Religious Studies |
|  | identity |  | Political Sciences |
|  | integration and social participation |  | Psychology |
|  | international protection |  | Law |
|  | conflict mediation |  | Sociology |
|  | local and municipal refugee policies |  | Economics |
|  | migration routes, refugees’ journeys |  | Other |
|  | national refugee and asylum policies |  |  |
|  | economy of forced migration |
|  | racism |
|  | return and deportation |
|  | self-organization |
|  | transnational networks |
|  | environment and climate |
|  | reception, accommodation and housing |
|  | civil society engagement |

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| **regional focus of the project** | | |
| **region** | | **state** (possibly federal state) |
|  | **North America** |  |
|  | **Central America** |  |
|  | **South America** |  |
|  | **Western Europe** |  |
|  | **Central Europe** |  |
|  | **Easter Europe** |  |
|  | **Middle East** |  |
|  | **North Africa** |  |
|  | **Sub-Sahara Africa** |  |
|  | **East Asia** |  |
|  | **South Asia** |  |
|  | **Central Asia** |  |
|  | **Oceania** |  |

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| **publications from the project**  Last name, name (year): title, name of journal (Volume, No.)/book, page etc.) |
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These project-related data will be stored in a database and publicly visible on the research map. Sensitive information such as the funding of your project will not be published, but will only be used to statistically evaluation and to identify trends in project duration and types of research funding. We use the collected data to obtain an overview of current research topics on refugees, but also to identify gaps in the scientific work.

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| **leading institution** | | | | | | |
| **Name of organisation** (e.g. university) | | | |  | | |
| **Name of subsection** (e.g. department) | | | |  | | |
| **Acronym** | | | |  | | |
| **address:** street, number | | | |  | | |
| postal code, city, country | | | |  | | |
| **email** (department) | | | |  | | |
| **Website** | | | |  | | |
| **type of institution** (Please select) | | | | | | |
|  | university |  | university of applied sciences | |  | non-university research Institute |
|  | foundation |  | State institution (federal, regional, municipal authority) | |  | other |

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| **cooperation partner 2** | | | | | | |
| **Name of organisation** (e.g. university) | | | |  | | |
| **Name of subsection** (e.g. department) | | | |  | | |
| **Acronym** | | | |  | | |
| **address:** street, number | | | |  | | |
| postal code, city, country | | | |  | | |
| **email** (department) | | | |  | | |
| **website** | | | |  | | |
| **type of institution** (Please select) | | | | | | |
|  | university |  | university of applied sciences | |  | non-university research Institute |
|  | foundation |  | State institution (federal, regional, municipal authority) | |  | other |

### Institution-related Data

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| **cooperation partner 1** | | | | | | |
| **Name of organisation** (e.g. university) | | | |  | | |
| **Name of subsection** (e.g. department) | | | |  | | |
| **Acronym** | | | |  | | |
| **address:** street, number | | | |  | | |
| postal code, city, country | | | |  | | |
| **email** (department) | | | |  | | |
| **Website** | | | |  | | |
| **type of institution** (Please select) | | | | | | |
|  | university |  | university of applied sciences | |  | non-university research Institute |
|  | foundation |  | State institution (federal, regional, municipal authority) | |  | other |

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| **cooperation partner 3** | | | | | | |
| **Name of organisation** (e.g. university) | | | |  | | |
| **Name of subsection** (e.g. department) | | | |  | | |
| **acronym** | | | |  | | |
| **address:** street, number | | | |  | | |
| postal code, city, country | | | |  | | |
| **email** (department) | | | |  | | |
| **website** | | | |  | | |
| **type of institution** (Please select) | | | | | | |
|  | university |  | university of applied sciences | |  | non-university research Institute |
|  | foundation |  | State institution (federal, regional, municipal authority) | |  | other |

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| **cooperation partner 4** | | | | | | |
| **Name of organisation** (e.g. university) | | | |  | | |
| **Name of subsection** (e.g. department) | | | |  | | |
| **acronym** | | | |  | | |
| **address:** street, number | | | |  | | |
| postal code, city, country | | | |  | | |
| **email** (department) | | | |  | | |
| **website** | | | |  | | |
| **type of institution** (Please select) | | | | | | |
|  | university |  | university of applied sciences | |  | non-university research Institute |
|  | foundation |  | State institution (federal, regional, municipal authority) | |  | other |

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| **cooperation partner 5** | | | | | | |
| **Name of organisation** (e.g. university) | | | |  | | |
| **Name of subsection** (e.g. department) | | | |  | | |
| **acronym** | | | |  | | |
| **address:** street, number | | | |  | | |
| postal code, city, country | | | |  | | |
| **email** (department) | | | |  | | |
| **website** | | | |  | | |
| **type of institution** (Please select) | | | | | | |
|  | university |  | university of applied sciences | |  | non-university research Institute |
|  | foundation |  | State institution (federal, regional, municipal authority) | |  | other |

If you have more than six cooperation partners in your project, please copy the box above and add it to this list.

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| **funding body 1** | |
| **organisation** |  |
| **acronym** |  |
| **address:** street, number |  |
| postal code, city, country |  |
| **email** |  |
| **website** |  |

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| **funding body 2** | |
| **organisation** |  |
| **acronym** |  |
| **address:** street, number |  |
| postal code, city, country |  |
| **email** |  |
| **website** |  |

Institution-related data will be publicly visible on the research map. The request of the geo-data allows us the exact visualization of the location of your institute, the cooperation partners and funding body in the map as well as spatial evaluations of the database, e.g. by federal states. We use the collected data to gain an overview of the actors involved in German refugee research. Institution-related data are also processed within a network analysis, which serves the purpose of identifying research clusters and cooperation potentials.

### Person-related Data

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| **project team members** | | | |
| **position** please specify: principal investigator, supervisor or researcher | **title** | **name** (first- & last name) | **email** |
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The names and titles of the persons involved in your project and their role in the project will be published on the website.

The contact addresses (e-mail) of the people involved in the project are stored in a database accessible only to our staff and are used to contact you. This information will never be disclosed to third parties.

### Research Database Forced Migration

### Information on Data Privacy

The protection of your data during its collection, processing, and use is a serious concern of ours. We are following the guidelines of the EU’s General Data Protection Regulation (GDPR) and the complementary guidelines of the *Bundesdatenschutzgesetz* (German Federal data protection law) (BDSG).

The questionnaire at hand is an important part of the joint research project ‘Forced Migration: Research and Transfer’, which is funded by the Federal Ministry of Education and Research (BMBF). The research project is jointly conducted by **IMIS** (**Institute for Migrations Research and Intercultural Studies) at the University of Osnabrück** and **BICC** (**Bonn International Center for Conversion)**, both in Germany.With the help of this questionnaire we are collecting data regarding research projects in Germany on forced migration and refugees, and about research institutes as well as individual researchers who contribute to these research projects for a SQL-database—the **Research Database Forced Migration**. These project-, institutional- and individual-specific specifications form the base of an **interactive, web-based research map that is available on the research project’s website:** [Flucht: Forschung und Transfer](https://flucht-forschung-transfer.de/map) (<https://flucht-forschung-transfer.de/>). The research database and map contribute to the networking of forced migration and refugee research in Germany as well as to knowledge transfer into politics, practice, and the public. Projects, institutions and individuals who are active in the field can be identified at a glance. Research projects about specific themes and study regions can be easily found through key words. Therefore, the Research Database Forced Migration serves as an instrument to gain an overview of state-of-the-art research on forced migration and refugees, but also to identify gaps in the current scientific research.

The questionnaire collects **personal data** (page 5). Title and name of the individuals involved in your research project, as well as their role in the project, are collected and published on the website to increase the visibility of the individual researcher within the field of forced migration and refugee studies. Contact information (telephone number and email address) will also be saved, but are only made available to staff of this research project and will solely be used to inform you about changes in the Research Database Forced Migration, the research map and for further enquiry.

Lead management of the research database lies with BICC (responsible pursuant to the DSGVO). Only staff of the research project both from BICC and IMIS collect, evaluate and access the research database. Following the data protection guidelines, you can at all times request information, corrections and the deletion of individual personal data and recant your declaration of compliance. Should you want to make changes to the data regarding projects or institutions, you can contact us at all times.

**Contact**:

* In case of **questions around data protection** or **information, correction, deletion, or suspension of personal data,** please contact the data protection commissioner of BICC: Manfred Walterscheid (COMDOK GmbH); [datenschutz@comdok.de](mailto:datenschutz@comdok.de)
* In case of **questions regarding the project** or **data regarding projects or institutions,** please contact the project secretariat at IMIS: [fft-imis@uni-osnabrueck.de](mailto:fft-imis@uni-osnabrueck.de)

**Consent Form**

**I hereby agree to the filing, processing and usage of the personal data that is collected in the context of the collective research project ‘Forced Migration: Research and Transfer’ (especially the publication in the research map available online at** [**https://flucht-forschung-transfer.de/**](https://flucht-forschung-transfer.de/)**) as explained in the information on data privacy above.** As head of project, I have informed other staff members involved in the project regarding the collection of personal data for the Research Database Forced Migration and, if applicable, obtained their consent.

Place, Date Signature of head of project